

**Agenda for  
City Council Members' "NOON" Meeting  
Monday, July 17, 2000  
Immediately Following Director's Meeting  
Conference Room 113**

**I. MINUTES**

- \*1. No "Minutes" to Approve for the week of July 10, 2000.
- 2. Director's Minutes for July 3, 2000.
- 3. Minutes of "Noon" Council Members' Meeting for July 3, 2000.

**II. COUNCIL REPORTS ON BOARDS, COMMITTEES, COMMISSIONS AND CONFERENCES**

- \*1. Entryway Corridor Design Committee Meeting (Fortenberry)
- \*2. Joint Budget Committee (Johnson/Seng)
- \*3. Mayor's Downtown Action Team Meeting (Seng)
- \*4. Lincoln Partnership for Economic Development Meeting (Shoecraft) - NO JULY OR AUGUST MEETINGS
- \*5. Food Advisory Committee-Special Meeting (Shoecraft)
- 6. Public Building Commission (Camp/Seng)
- 7. Entryway Corridor Design Committee Meeting (Fortenberry)
- 8. ISPC Meeting (Fortenberry)
- 9. Board of Health (Johnson)- CANCELLED
- 10. Multicultural Advisory Committee (McRoy) - MEETINGS CANCELLED FOR JUNE, JULY & AUGUST
- 11. DLA Board of Directors Meeting (Seng)
- 12. Parks & Recreation Advisory Board Meeting (Shoecraft)

**OTHER MEETINGS REPORTS:**

**III. APPOINTMENTS/REAPPOINTMENTS**

- 1. Committee Appointments that Council needs to update.

#### IV. MEETINGS/INVITATIONS

1. League of Nebraska Municipalities - 2000 NLC Congress of Cities & Exposition - December 5-9, 2000 at Boston, Massachusetts (See Brochure for more details).
2. On Tuesday, August 1, 2000 - Neighborhoods Nationwide will be joining forces to celebrate the 17<sup>th</sup> Annual National Night Out, the Nations largest Crime Prevention Event from 7:00 p.m. to 10:00 p.m. on the 1<sup>st</sup>, members of Neighborhood Watch are asked to Lock their doors, turn on outside lights and spend the evening out with neighbors and the Police. Please call or notify Officer Ed McMeen, Education & Personnel Unit, LPD by 7/25/00 if you intend on having a meeting and would like an officer to attend (See Letter of invitation).
3. NUDirections - Reducing high-risk drinking... together – Creating a Low-Risk Drinking Environment in Nebraska: Exploring the Role of State and Local Policies & Practices – Please join us for a special dinner and keynote address to preceed the symposium - On Monday, July 24, 2000 at 6:30 p.m. the Reception, 7:00 p.m. Dinner – Wick Alumni Center – RSVP, Regrets only by July 20, 2000 at 472-7440 (See Invitation).
4. E-Mail Invitation from C. Lutz – All City Council members are cordially invited to attend the ribbon cutting ceremony for Concord Hospitality's newest Applebee's located at 1133 "Q" Street on Monday, July 17<sup>th</sup> at 4:15 p.m. (See Invitation).
5. Invitation from Mark Essman, Lincoln/Lancaster County Convention Bureau - Reception for Americruise Events Staff - On Wednesday, July 19, from 6:00 p.m. to 7:30 p.m., they will be holding an informal reception at The Cornhusker Hotel in Room F of the Grand Ballroom for the events staff of Americruise, which will be held at State Fair Park  
July 21-23. Please RSVP to Jenny at 434-5335, by no later than Tuesday, July 18<sup>th</sup>. (See Invitation).
6. Come Join Us! - You and your family are invited to attend Time Warner Cable's Family Night Monday, July 17<sup>th</sup>, from 5:00 p.m. to 8:00 p.m. Come help us celebrate our new digital lineup at the Folsom Children's Zoo where there will be prizes, entertainment, and fun for the whole family. At the Folsom Children's Zoo, 1222 S. 27<sup>th</sup> Street – RSVP to 421-0330 (See Invitation).
7. Please join us for a private viewing of the first show homes in HiMark Estates! On July 20, 2000 from 7:00 p.m. to 9:00 p.m. - Desserts, wine, and other beverages will be served, with entertainment provided by The Lightning Bugs - \$10.00 per person, with proceeds benefitting The Lighthouse. Please RSVP by July 14<sup>th</sup> to Paige Johnson at 441-9272 - Casual attire – (See Invitation).

8. Public Works & Utilities Advisory - Arterial Rehabilitation - Highway 2 (South 10<sup>th</sup> St.) From Van Dorn to Calvert - Inviting you to a public informational meeting on Wednesday, July 19, 2000 from 4:00 p.m. to 4:30 p.m. at KLKN T.V., 3240 South 10<sup>th</sup> Street (See Advisory).

**V. COUNCIL MEMBERS**

**VI. REQUESTS OF COUNCIL FROM MAYOR - NONE**

**VII. MISCELLANEOUS - NONE**

**VIII. ADJOURNMENT**

**\*HELD OVER FROM JULY 10, 2000.**

**PLEASE TURN IN YOUR GREEN PACKET BAGS.**

**Minutes**  
**City Council Members' "NOON" Meeting**  
**Monday, July 17, 2000**  
*Conference Room 113*

**Council Members Present:** Jerry Shoecraft, Chair; Jeff Fortenberry, Vice-Chair; Jon Camp, Jonathan Cook, Coleen Seng; **ABSENT:** Cindy Johnson, Annette McRoy

**Others Present:** Jennifer Brinkman, Mayor's Office; Dana Roper, City Attorney; Don Herz, Finance Director; Vince Mejer, Purchasing Agent; Kathleen Sellman, Steve Henrichsen, Planning Department; Joan Ray, City Council Secretary; and Chris Hain, *Lincoln Journal Star* Representative.

**I. MINUTES**

1. No "Minutes" to Approve for the week of July 10, 2000.
2. Director's Minutes for July 3, 2000.
3. Minutes of "Noon" Council Members' Meeting for July 3, 2000.

Mr. Shoecraft, Council Chair, requested a motion to approve the above-listed minutes. Coleen Seng moved approval of the minutes, as presented. The motion was seconded by Jonathan Cook. The motion to approve the minutes, as presented, carried by the following vote: **AYES:** Jonathan Cook, Jerry Shoecraft, Jeff Fortenberry, Coleen Seng, Jon Camp; **NAYS:** None; **ABSENT:** Annette McRoy, Cindy Johnson.

Prior to the Council's Reports and Agenda Items, Chair Shoecraft asked Mr. Don Herz, Finance Director and Mr. Vince Mejer, Purchasing Agent, to come forward to give a brief update to Council on the Bid Results from the Ambulance Requests.

Mr. Herz stated that one of the matters he wished to address was that, as a result of the action that was taken two weeks ago on the ambulance decision, he needed to move forward because of the length of time it takes to procure the ambulances. He stated that he would like to be able to go ahead and issue bids for those ambulances, subject, of course, to the Council's final actions having taken place. There is a fairly significant time that it takes to get those ambulances procured, again,

with the proviso in the documents regarding final action by Council. Mr. Herz asked Mr. Vince Mejer to address the Council on how that would be handled. He stated that he wanted to bring this issue to Council's attention before he just went out and started the process.

Mr. Mejer stated that, basically, it takes 5 to 6 months, according to what the manufacturers are saying, to manufacture ambulances. He stated that the way the City is situated right now, if everything fell like clock-work, we would be looking at a September 1<sup>st</sup> award. Therefore, there would be only three-and-one-half months for a manufacturer to get seven ambulances to us.

He noted that the bid specs are being annotated with a clause that should a vendor NOT be able to get the ambulances to the City, they would provide loaners. If they can't provide loaners, then we would go to Plan "B" - which would mean starting a search in the area for loaners from someone else.

The main thing would be that the City could save at least four weeks in the bid process by starting it now. It all has to come back to the City Council [for approval] because it's a lease agreement. So, Council has the final authority anyway. This would at least get this on the street and gets all the known vendors looking at the specifications.

The Draft of the specifications at this time is 43 pages long. The specs are very, very detailed. So, some firm is going to really have to scrutinize these to make sure that they can provide our exact specifications and then submit their proposal to us.

Mr. Mejer stated that he wanted Council guidance on how to proceed with the bidding process. Ms. Seng noted that at some time, Mr. Fortenberry had asked about leasing. She asked if that option had been considered?

Mr. Herz stated that the City had the option for both procedures. Mr. Mejer stated that he had prepared the lease for a unit price as well as a lease over a three-, five- or seven-year cycle.

Mr. Camp asked if Mr. Mejer was talking lease, no matter what? Mr. Mejer stated that he believed that was the intent. He stated that he did have in the specifications that the City can purchase or do it's own funding through an organization such as the National Association of County Officials. (NACO).

Ms. Seng asked if, then, Purchasing Department was really leaning toward the lease option. Mr. Herz stated that for cash flow purposes, that was the intent. We were planning on that with the purchase options - that is significantly less expensive. Maybe we would look for our own capital to somehow lease them.

Ms. Seng stated that she had discussed the lease option with Gates Minnick at one point with another City project. She had been opposed to it because in the end, there is nothing to show for the money spent. If we want to do a trade-in, that would concern her. She asked if some vehicles should be leased and some purchased?

Mr. Mejer stated that they may have mislead the Council. They were looking at a lease-purchase agreement, not a straight lease. He noted that the primary reason they were looking at a lease-purchase is that after the first cycle, you can take that body and put it on another chassis....that way you get a longer life on the body. You don't have to buy the body every seven years.

Mr. Herz commented that he had noted in looking at the options available, consideration had been given to which would be the least expensive...including such factors as interest on the lease or on the purchase.

Mr. Camp asked about the tax liability on leasing by the City as a government entity. Mr. Herz stated that they are doing a comparison of the lease price to the outright purchase price while trying to figure these interest variables. Mr. Camp noted that he, along with Ms Seng, is concerned about owning rather than leasing. He felt that owning would be preferable. Ms. Seng did note that a lease-*purchase* agreement would be less of concern than outright leasing.

Mr. Cook asked if the reason for the delay is because the manufacturer has to meet these specifications....are there no "off the shelf" units available? Mr. Mejer noted that there are no standard "off the shelf" units on the market. The manufacturers build the ambulances to each buyer's specifications.

Mr. Camp asked how many vendors were being considered, surmising that there can't really be that many. Mr. Mejer noted that there were twelve. Mr. Camp asked if these manufacturers bought a standard model from General Motors or Ford and then customized them to our specifications. Mr. Mejer stated that they do.

Ms. Seng asked about a dealer on West "O" - EDM. Could ambulances be purchased from them? Mr. Mejer stated that there is also a dealer in York that specializes in ambulance sales.

Mr. Fortenberry asked if there could not be a purchase of used equipment that is for sale locally. Mr. Mejer stated that he had not entertained that concept yet. Mr. Fortenberry noted that it should probably be an option for consideration. Mr. Camp stated that it could, perhaps, be a phase-in purchase so all the equipment wouldn't need to be bought new now and then have it all worn out at the same time.

Mr. Fortenberry stated that he had noted that the initial specifications were somewhat different than the City's current fleet, and wondered if it makes sense to transition out what is currently in use and save some money.

Mr. Mejer stated that the only unknown at this point is, assuming you're talking about Rural Metro's present fleet, will they stay in town and in operation, or will they need that fleet elsewhere? Mr. Fortenberry acknowledged that it may not be for sale, but if it is, he would not want to exclude that as an option. Mr. Cook commented that even if it were for sale, the price you could get it at would be based upon the condition it's in. He wondered if you could get a better deal or a worse deal; but noted if we're in a hurry, these are a known quantity.

Mr. Shoecraft noted that the final lease would be coming before the Council for approval. He thanked Mr. Herz and Mr. Mejer for their presentation.

Mr. Camp asked if there was no consideration of an outright purchase? Mr. Mejer responded that that is an option.

## **II. COUNCIL REPORTS ON BOARDS, COMMITTEES, COMMISSIONS AND CONFERENCES**

**\*1 ENTRYWAY CORRIDOR DESIGN COMMITTEE (Fortenberry)**  
Mr. Fortenberry reported that, basically, it was an internal meeting with the Planning Department and the Mayor's Office to discuss some ideas for improvement here and there. It was decided to re-prioritize the initial contract with the consultant thru the 3<sup>rd</sup> and 4<sup>th</sup> phases to re-arrange them so the Airport Entry comes as 3<sup>rd</sup> instead of 4<sup>th</sup>. The I-80 Entry was moved to 4<sup>th</sup> because there is no real issue there of development that is pending so we felt we could delay that a little longer. The Airport Entry has some on-going discussion about maintenance agreements in other areas in connection with the Airport, so we thought we could coalesce all those factors more easily this way.

**\*2. JOINT BUDGET COMMITTEE (Johnson/Seng)** Ms. Seng noted that there was very little to report other than the fact that they didn't seem to be aware that we were hiring a grant person. One of the Commissioners was quite upset about this. Ms. Seng commented that she has since gone through this with Chris Beutler to make sure that they talk to him because they do have a

contract with a group that is doing grant writing for them. Otherwise it was a short meeting. We'll not meet again until September 1<sup>st</sup>.

\*3. MAYOR'S DOWNTOWN ACTION TEAM (Seng) Ms. Seng passed out materials to Council that were distributed at both the Downtown Action Team meeting and also the DLA meeting. It was a survey that had been done on the utilization of the Entertainment Center. It was interesting to see the results covering such issues as downtown employee spending habits, student spending habits, etc.

The Downtown Entertainment Center was discussed at both the Mayor's Downtown Action Team and the DLA meeting. The gentleman that is the head of the proposal was at the DLA Board of Directors meeting. Ms. Seng noted that at the DLA meeting it was reported that there will be an advocacy group set up for Antelope Valley, which is something Ms. Seng had not been aware of. Also discussed was the July Jamm event which will be coming up at the end of the month.

\*4. LINCOLN PARTNERSHIP FOR ECONOMIC DEVELOPMENT (Shoecraft) – NO JULY OR AUGUST MEETINGS

\*5. FOOD ADVISORY COMMITTEE – SPECIAL MEETING (Shoecraft) Mr. Shoecraft reported that the only thing he visited with the Committee about was the Special Designated Liquor Licenses. Anybody who sets up an SDL is obviously serving liquor and selling food. The people who are selling food need to come under the same umbrella as a bar or restaurant does as far as having permits to sell food and having the education on how to properly handle food. Mr. Shoecraft indicated that he is working with the Committee on that.

6. PUBLIC BUILDING COMMISSION (Camp/Seng) Ms. Seng reported that there had been a noon meeting and they had discussed parking. Everything seems to be working well, which was a bit of a surprise to the Parking Committee. Mr. Killeen has been very careful with this situation. Mr. Camp felt Mr. Killeen was the reason everything was going so well.



Ms. Seng reported that there has been some interest expressed in the old Police Building property. The Commission gave Mr. Killeen authorization to continue those discussions.

Also discussed was the Building Commission Budget. There will be a budget hearing for the Building Commission right before the County Budget Hearing which is August 8<sup>th</sup>. So, there will be a 5:30 p.m. Budget meeting.

Mr. Shoecraft presented a request from the Sheriff's Office personnel. They had requested that the windows in the Hall of Justice lobby area be tinted to reduce the heat. If the windows can't be tinted, they would then request, at the least, to provide blinds that provide adequate coverage. Ms. Seng stated that Sheriff Wagner would have to direct the request to Don Killeen who would then process that request.

7. ENTRYWAY CORRIDOR DESIGN COMMITTEE (Fortenberry)  
(See #1 Above)

8. ISPC MEETING (Fortenberry) - No Report

9. BOARD OF HEALTH (Johnson)- CANCELLED

10. MULTICULTURAL ADVISORY COMMITTEE (McRoy)  
MEETINGS CANCELLED FOR JUNE, JULY & AUGUST

11. DLA BOARD OF DIRECTORS (Seng) (See discussion under  
"Mayor's Downtown Action Team" listed as Number 3 above)

12. PARKS & RECREATION ADVISORY BOARD (Shoecraft) **Mr.**  
Shoecraft did not attend. *Mr. Cook's appointment to the Board will be on the July  
24<sup>th</sup> Agenda for Council Approval. (Term to Expire April 17<sup>th</sup>, 2003)*

## **OTHER MEETINGS REPORTS:**

ANTELOPE VALLEY - Ms. Seng reported that she had an Advisory Committee meeting last week. She pointed out to Council Members the tabloid insert in the *Journal Star* newspaper this morning which lists all of the Public Hearing

meetings upcoming on the Antelope Valley. These will be held all across the City. They will all be held before the project even comes before the Planning Commission.

There was also a good editorial by James Moeser in the newspaper and she wanted to make sure that all of the Council Members saw that.

### **III. APPOINTMENTS/REAPPOINTMENTS**

Prior to the Appointments & Reappointment considerations on the Agenda and the Council Members' Comments, Mr. Shoecraft requested Ms. Kathleen Sellman to come forward to address the Council on upcoming appointments to the following Planning Committees: Stevens Creek Basin Initiative, Comprehensive Plan, and the Infrastructure Financing Study Task Force. Ms. Sellman presented the names and answered questions posed by the Council through a lengthy discussion on the proposed candidates. Council Members also brought forward names for consideration of citizens they felt would also be suited for these appointments, noting the persons already nominated by the County Board. The final appointments made by Council to the various Committees are as follows:

#### **STEVENS CREEK BASIN INITIATIVE TASK FORCE: (Four)**

1. Don Uerling
2. Dr. David Mortensen
3. Earl Lampshire
4. Walt Bagley

Name Submitted for Mayor's Consideration

5. Merle Jahde

#### **COMPREHENSIVE PLAN TASK FORCE: (Three)**

1. John P. Ludden
2. Eleanore Francke
3. Marva Wasser

Name Submitted for Mayor's Consideration

4. Rev. Fritz Hudson

#### **INFRASTRUCTURE FINANCE STUDY TASK FORCE: (Two)**

1. Dan Marvin
2. Mark Arter

Names Submitted for Mayor's Consideration

3. Gerald Schleich
  4. Rick Krueger
- 
1. Committee Appointments that Council needs to update. Council approved the following appointments and re-appointments of Council Members to various Committees and Boards:

RAILROAD TRANSPORTATION SAFETY DISTRICT  
Jon Camp, Jonathan Cook, Coleen Seng - Reappointed  
One Year Terms - Each to Expire on 08-31-01

PUBLIC BUILDING COMMISSION  
Coleen Seng - Reappointed  
Four Year Term to Expire 08-01-04

PARKS & RECREATION ADVISORY BOARD  
Jonathan Cook - Appointed  
Two Year Term to Expire 04-30-02

DISTRICT ENERGY CORPORATION  
Jeff Fortenberry - Reappointed  
Two Year Term to Expire 12-31-02

JOINT BUDGET COMMITTEE  
Annette McRoy/Jon Camp - To Negotiate Membership  
A Two Year Term that will Expire on 03-31-02

*The Requests for Resolutions on these appointments and re-appointments were submitted on July 17, 2000 to the City Clerk for placement on Council's formal Agenda for approval at an appropriate time. The exception, of course, being the Council Appointment to the JBC. The Request for Appointment Resolution on that Committee will be submitted when Ms. McRoy and Mr. Camp have reached a mutual agreement on Joint Budget Committee Membership. [Please advise Council Staff at that time]*

**IV. MEETINGS/INVITATIONS – Noted without Comment**

**V. COUNCIL MEMBERS**

**JONATHAN COOK - No Further Comments**

**ANNETTE McROY - Absent**

**CINDY JOHNSON - Absent**

**JERRY SHOECRAFT - No Further Comments**

**JEFF FORTENBERRY - No Further Comments**

**COLEEN SENG - No Further Comments**

**JON CAMP - No Further Comments**

**JENNIFER BRINKMAN - No Further Comments**

**DANA ROPER - No further comments**

**VI. REQUESTS OF COUNCIL FROM MAYOR - NONE**

**VII. MISCELLANEOUS - NONE**

**VIII. MEETING ENDED - Approximately 12: 40 p.m.**